

HINDUSTHAN TEA & TRADING CO. LIMITED

5, J. B. S. HALDEN AVENUE, (Formerly E. M. Bye Pass),
1st Floor, 'SILVER ARCADE', KOLKATA - 700 105
Telefax : 2251-7051 / 7054 / 7055, E-mail : hema.aditi@rediffmail.com
CIN : L51226WB1954PLC022034

Date: 20th January, 2024

To
The Calcutta Stock Exchange Limited,
7, Lyons Range,
Kolkata – 700 001

Dear Sirs/ Ma'am,

Re: Scrip No. 18124

Enclosed please find the following Documents as per details given below:

1. Copy of Notice **Regulation 29** for calling of Board Meeting of the Company on 9th February, 2024, Friday for adoption of Un-audited Financial Result of the Company for the Quarter ended 31st December, 2023.
2. In terms of **Regulation 31** of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), we enclosed the statement showing Shareholding pattern for quarter ending 31.12.2023.
3. In terms of **Regulation 13(3)** of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), we enclosed a statement of Investor Complaints for the year quarter ended 31.12.2023.
4. Under provision of **Regulation 55A** of the SEBI (Depositories and Participants) Regulations, 1996, the Reconciliation of Share Capital Audit Report for quarter ending 31.12.2023.
5. In terms of **Regulation 13(1)** of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), we provide the certificate for Investor complaints for quarter ended 31.12.2023.
6. Under provision of **Regulation 32(1)** of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we hereby submit the Statement of deviation or variation in public issue, rights issue, preferential issue etc. for the quarter ended 31.12.2023.
7. Under provision of **Regulation 27(2)** of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), the corporate governance report is not applicable for the quarter ended 31.12.2023.

Please take the above in record and acknowledge receipt of the same.

Thanking you.
Yours faithfully,
For Hindusthan Tea & Trading Co. Ltd.

Vandana Chokhani

VandanaChokhani
Company Secretary & Compliance Officer

